

**Westside Water Association  
2013 Annual Meeting of Shareholders  
May 23, 2013 at Havurat Ee Shalom**

Meeting called to order at 7:05pm

In attendance

Board members Denny Conner, John Candy, Mary Margaret Briggs, Cindy Pollock and System Manager Doug Dolstad. Board member Pat Call was absent due to scheduling conflict.

29 shareholders were present, 45 proxy forms were submitted; a quorum was achieved.

President's Report

Report made by board president Denny Conner.

Welcome remarks.

An overview of the past year's work was presented highlighting:

- Annual inspection performed by Paige Igoe, Regional Engineer of Washington Department of Health. She was pleased with the state of our system, impressed with our capital planning document and new rate structure. She likes that the rate structure is tiered to encourage conservation.
- Note about rate increase – the first made in about 10 years. Members expressed support for the increase.
- Completion of Olympic Drive project. Had budgeted for a two phase project costing \$49K. Were instead able to complete both phase 1 and 2 for \$33K.
- Filed documents with Washington DOH requesting authorization to “blend” our well water (containing arsenic) with other sources so that we can meet our peak consumption needs and still stay within limits for arsenic.
- Arsenic remediation pilot study successfully completed. We are in the process of building phase 1 of our arsenic remediation plant.
- Island's largest cedar tree, which stood near WWA's Canyon Pump Station, fell on the day of the winter solstice. Fortunately there was very little damage done to a few pipes.

Minutes from the 2012 Annual Meeting were read and approved.

Treasurer's Report

The treasurer gave a report describing that Westside Water Association continues to be in a strong, solvent financial position. Income has increased this year in line with expectations from rate increase. Bank assets have held steady for the past 6 months at around \$75K. Income for the year was \$109K and expenses totaled \$130K. As planned, money was spent on capital projects. Documents are available on website:

[http://www.westsidewater.org/documents\\_wwa.htm](http://www.westsidewater.org/documents_wwa.htm)

Shareholder Bill Morse again stated that he finds the format of the financial reports hard to understand, and that the abbreviations used are not made clear. Additionally, He would like to see an accounting of assets that include capital such as real estate and equipment.

Manager's Report

The system manager, Doug Dolstad, summarized the past year's operations, the highlights of which follow. In addition, he urged shareholders to contact him with any questions they may have:

- New and/or first time members were introduced.

- Review of water usage vs. water pumped. About 16.4 million gallons pumped. Some 14.7 million gallons metered. An accounted for water of about 88% Last year was 79% which is a good improvement.
- Annual average usage was about 34,000 gallons per day. Went up to 88,000 gpd in August last year.
- A shareholder questioned about insurance coverage - whether WWA has earthquake and main replacement. Researched answer: Our insurer (Grundy Worldwide) covers piping (mains) "on premise + 50'" (so, if a pipe breaks due to a reason other than wear and tear e.g. earthquake, the repair is covered to \$100,000). Earthquake coverage is available to WWA for about \$100 and provides \$100,000 of coverage with a \$25,000 deductible. If WWA wants more coverage, the insurer would have to give a quote - that includes looking up the earthquake zone etc. The \$100k is available without quoting.
- A shareholder questioned about implications of using the quantity of water we do use relative to the Municipal Water Law and Westside's Water Right. The WR had a 25 year horizon to "perfect" that is, to put to full beneficial use. If not used it can be rescinded - goes back to the State.
- Informed members that WWA is oversubscribed - has 234 water shares/memberships let and approved by DOH for 227
- Regarding questions related to source availability - there is a WWA Board policy of developing the arsenic treatment facility to treat 30 gpm with a goal of reducing the arsenic to 3 ppb (parts per billion) and at least below the Safe Drinking Water Act standard of 10 ppb. This water is to augment our spring/well point sources as needed and can also be blended to make even more source water available. Testing of water is done at least monthly by a certified lab (Edge Analytical) and, when the well is used for blending purposes, calculated daily when the well is being used. When the filtration system is approved there are other routine tests e.g. for residual iron that indicate efficacy of the filtration system. Routine lab samples will also be taken.
- There was a question/comment about making water available to WD 19. Denny responded to that it was the Board's intention to provide for the existing customers and not to seek out a means of providing water to other systems.
- A shareholder asks about expanding storage vs. expanding capacity. Response from board is that we need to expand capacity now, but could consider expanding storage in the future.

### Global Water Initiative

Donations to WWA Global Water Initiative totaled around \$3500 for the year. We plan to continue donating the money to El Porvenir, an organization based in Nicaragua that provides training and funds for communities to develop clean drinking water and sanitation. WWA has partnered with El Porvenir for the past 7 years. In those years we have provided funding to 12 rural Nicaraguan communities for supplies and training so that those communities could access clean drinking water.

### Election

An election was held to fill the three positions on the board that had been completed by Pat Call, Cindy Pollock, and John Candy. Pat Call volunteered to run again. Cindy Pollock, and John Candy retired. Jennifer Pratt and Jan Stephens were nominated and stood for election. Pat Call, Jennifer Pratt and Jan Stephens were elected by acclain vote.

Joel Hille and Paul Schoen were both nominated to run but decided not to since there were enough good candidates. They would both consider running next year.

Meeting adjourned at 8:45pm.

Minutes recorded by Mary Margaret Briggs.